



Job Description

Our vision is “***Human Potential, Realised***”.

Civic Disability Services is a not-for-profit organisation that provides services to individuals with intellectual disability and mental illness. We aim to create a society where people have the opportunity to realise their full potential, achieve their goals and participate as a valued member of the community.

Role: **Clinical Coordinator/Registered Nurse- Disability**

Reporting: The role reports to the Manager – Clinical Services

Objective:

The key objectives of the role are to:

1. Undertake clinical assessments, to plan, deliver and review therapeutic interventions within the context of a multi-disciplinary team and a wellbeing approach;
2. Provide learning, coaching and support to Practice Leaders, their teams, families, carers and others to improve clinical assessment and support outcomes for clients;
3. Assist with the development and maintenance of clinical documentation.

Duties and responsibilities:

1. Manage the clinical co-ordination of clients within health care service program/s, such as iCare
2. Evaluate, develop, plan and deliver evidenced based clinical assessments and therapeutic interventions, particularly for clients with complex health needs.
3. Work collaboratively with other specialists and operational teams to promote a wellbeing approach to identifying clinical needs, evaluating options, and delivering supports
4. Support teams with care reviews, case conferences and evaluation of supports, as needed.
5. Coach, mentor, and provide advice to leaders, employees and others to support better clinical outcomes for clients.
6. Provide clinical advice, support and interventions to clients such as wound management, bladder and bowel care, Health Care Planning, and medication management.
7. Evaluate, develop and implement innovative programs that promote clinical supports and wellbeing for clients.
8. Complete documentation and reporting to allow client services to be evaluated.
9. Provide reporting and relevant documentation within Civic and meet relevant legislative reporting (eg. NDIA & iCare)
10. Liaise with families, guardians, advocates and external agencies,
11. (including Government agencies), where appropriate, in relation to the people we support
12. Represent Civic in external forums and meetings

13. Maintain currency of knowledge of legislation, policy and best practice in relation to providing clinical services

Essential Criteria

- Degree (or equivalent) in nursing
- Current, unrestricted registration as a Registered Nurse Level 1 with AHPRA
- Experience undertaking evidenced based clinical assessments and providing therapeutic interventions to meet client needs.
- Experience in a community health and/or disability services environment with a focus on people with complex care needs would be a huge advantage
- An understanding of the National Disability Insurance Scheme and the Quality & Safeguarding Commission and iCare would be a huge advantage.
- The ability to form working relationships based on trust and respect, where internal customers see the value of the services you provide.
- A passion for working with clients, colleagues, families and others to find innovative and practical solutions that allow clients to realise their human potential.
- Excellent administrative management/ rostering and organisation skills
- Be able to work independently and work within a team
- Unrestricted Drivers Licence.
- Current First Aid Certificate
- Current Working with Children Check